



Westminster  
PRESBYTERIAN  
CHURCH

## **The Carole M. Hoffs Bos Teacher Education Scholarship Award**

### **Background Information**

Carole Marie Hoffs Bos was raised in a home where education and learning were held in high esteem. Her parents, Dr. and Mrs. M.A. Hoffs, modeled the excitement of learning, always pursuing educational excellence and community service as their main goals in life. Attending Hope College, a small college in Holland, Michigan, Carole's horizons were expanded and challenged. Teaching had always been her dream and teaching adolescents a goal. During her professional years Carole taught in two public schools and one private school and found that facilitating learning, her own as well as her students' brought her fulfillment and creativity.

In 1993 during the Twenty-Fifth Anniversary Celebration of Westminster Presbyterian Church of Westlake Village, California, the church's members established two perpetual scholarship funds. One was established in honor of Dr. Robert C. Bos as the founding pastor, the other in honor of his wife Carole M. Hoffs Bos. Mrs. Bos chose to designate her award as an aid toward teacher education.

Dr. and Mrs. Bos, each in their own way, have made significant impacts on the lives of the members of Westminster during their tenure. The single underlying purpose of the two scholarship funds is to provide awards that will demonstrate and perpetuate their unselfish contributions to the advancement of the ideals and principals of the Christian faith.

### **Selection Process**

1. The Scholarship Committee will include a minimum of one seated Member of the Session of Westminster Presbyterian Church, a minimum of two members-at-large from the Westminster Presbyterian Church congregation who have been involved or familiarized themselves in education at some level, and a member of the Bos family or designee. The Committee will select a chair.
2. Prospective recipients shall apply for this scholarship through the Carole M. Hoffs Bos Scholarship Committee, at Westminster Presbyterian Church, 32111 Watergate Rd., Westlake Village, California, 91361 or through their high school counselors.
3. Application should be made prior to April 15<sup>th</sup> to be considered in that year's selection process. Applicants will be notified of the results directly before May 20<sup>th</sup>.
4. The Carole M. Hoffs Bos Scholarship Committee may interview applicants who meet the scholarship criteria and will select a recipient(s).
5. Upon selection of the appropriate recipient(s), the chair of the Scholarship Committee will review the Committee's actions with the Children's and Family Ministries Committee. Children's and Family Ministries will include the presentation review in the Session's minutes. The Chair of the Scholarship Committee will request payment from the Business Administrator of the church for tuition and/or books to be paid directly to the student's chosen college or university.

6. In accepting this scholarship the recipient(s) gives permission for the school of choice and Westminster Presbyterian Church to publicize the student's receiving of the scholarship.

## **Selection Criteria**

Recipients of this scholarship should meet the following criteria:

1. Students must be either a high school student of senior standing who has been accepted to a college or university or a currently enrolled student of a college, university, or graduate school whose intention is to become a teacher and who would benefit from financial assistance.
2. The applicant's goal must be to become a teacher.
3. First preference will be given to students from Westminster Presbyterian Church, Westlake Village, California, and then to students from the immediate surrounding area (Westlake Village, Thousand Oaks, Oak Park, Agoura Hills and Agoura). The intent is to provide preference for our own church members and their families. When there are limited qualified candidates, the Committee may broaden the region for consideration to candidates affiliated with Westminster Presbyterian Church related mission partners with candidates that otherwise meet the criteria in their cultural settings.
4. In the opinion of the selection committee the recipient(s) should demonstrate good character and a sense of responsible citizenship, and must be a member in good standing of Westminster Presbyterian Church or another Christian church.
5. The applicant must be in the top quarter of their high school graduating class through the seventh semester or have graduated with that or equivalent ranking.
6. If multiple applicants exist who are otherwise equal in terms of the previous requirements in the eyes of the Scholarship committee then the student(s) with the greatest financial need will be awarded the scholarship. Applicants will be asked for copies of their Federal Student Aid Application and information about other aid awards if this situation arises. While multiple candidates may be awarded scholarships, this practice will be limited so as to provide meaningful financial assistance to awardees.
7. This scholarship will be presented to a student regardless of their sex, race or age.

## **Provisions**

This scholarship may usually be retained not to exceed five consecutive academic years provided the recipient meets the following requirements:

1. Completes a minimum of twelve credits per semester.
2. Maintains a 3.25 cumulative grade point average at the end of each academic year. The recipient is to report grade status to the Carole M. Hoffs Bos Scholarship Committee at Westminster Presbyterian Church at the conclusion of each semester/quarter. Failure to retain the required grade point average after each academic year may result in loss of the scholarship.
3. Students disciplined for academic dishonesty or inappropriate conduct within the school or community will lose the scholarship.
4. In the event that the recipient withdraws from the education institution before completion of the school year, the recipient will be required to notify the Committee immediately of such withdrawal and may be required to reimburse the Carole M. Hoffs Bos Scholarship Committee for the scholarship awarded for that school year.

Further consideration may be given to students pursuing advanced studies and certification programs in fields directly related to classroom education.

## **Application Procedures**

An application form is provided below. This application includes only basic information. On an attached letter (min. 150 words) please discuss yourself and your life objectives including especially the following:

1. Your educational goals.
2. Your career goals.
3. Your reason(s) for applying, including financial need.
4. Any deficiencies from the criteria listed above, your plans for corrective action, and further circumstances that you feel the Committee should be made aware.

In addition, please submit a letter of recommendation from the pastor or your home church (non-Westminster students).

Please attached copies of your Student Aid Report, college or university acceptance letter, and transcripts for both your previous diploma or degree and any relevant course work already completed.

Mission partners submitting candidates for awards will provide the Committee with application information and agree to control the disbursement of funds to assure financial integrity throughout the process. The partner shall also provide the Committee with regular data that tracks the academic progress of candidates and awardees.

**Westminster Presbyterian Church**  
32111 Watergate Road  
Westlake Village, California 91361  
(818) 889-1491  
[www.wpcwestlake.org](http://www.wpcwestlake.org)

# Application Form

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Westminster Presbyterian Church

32111 Watergate Road, Westlake Village, California 91361

(818) 889-1491

[www.wpcwestlake.org](http://www.wpcwestlake.org)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home & Business/Daytime Phone: \_\_\_\_\_

Home Church: \_\_\_\_\_ Member? \_\_\_\_\_ yes \_\_\_\_\_ no

Name of College(s) Where You Are Enrolled or Have Been Accepted: \_\_\_\_\_

\_\_\_\_\_

Current Educational Status: \_\_\_\_\_

Extra-curricular Activities and Employment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Background Experience in Teaching or Working with Children/Youth: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(attach additional sheets as needed)